



UNITED STATES DISTRICT COURT FOR THE
SOUTHERN DISTRICT OF NEW YORK

Ruby J. Krajick, Clerk of Court

COURT NOTICE TO THE BAR

August 16, 2011

CONTACT

Clerk of Court, 212-805-0136

**FEDERAL RULE OF CIVIL PROCEDURE 7.1 DISCLOSURE STATEMENTS
MUST BE FILED ELECTRONICALLY**

Effective September 6, 2011, non-governmental corporate parties will be required to electronically file Federal Rule of Civil Procedure 7.1 Disclosure Statements on the District Court's Case Management / Electronic Case Filing (CM/ECF) system. The Clerk of Court will no longer enter each of the represented corporate associations into the ECF system.

In addition to filing the Rule 7.1 disclosure statement on ECF in a PDF-A format, parties must also enter information for each represented corporate association listed on the statement. Step-by-step instructions are available online at

[http://www.nysd.uscourts.gov/ecf/training/captivate/Rule 7-1 Corporate Disclosure Statement](http://www.nysd.uscourts.gov/ecf/training/captivate/Rule_7-1_Corporate_Disclosure_Statement).

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